TWO QUARTERLY OVERTIME DESIRED LISTS (ODL) & WORK ASSIGNMENT LIST (WAL)

SIGN ONE <u>OR</u> BOTH OVERTIME DESIRED LISTS

FULL TIME EMPLOYEES DESIRING TO WORK UP TO TWELVE (12) HOURS PER DAY ON THEIR REGULARLY SCHEDULED DAY(S) *AND* ON THEIR NS DAYS MUST SIGN BOTH LISTS.

WORK ASSIGNMENT LIST

<u>Column 3:</u> <u>The Work Assignment List</u> is established for Full Time Letter Carriers who only want to work overtime on their <u>own assignment on regularly scheduled day</u> (T-6s are all five routes on string).

<u>Column 1:</u> Full Time Letter Carriers desiring to work <u>up to twelve (12) hours per day on their regularly scheduled day(s)</u> but NOT on their NS Days.	**<u>Column 2:</u> Full Time Letter Carriers desiring to work <u>only eight (8) hours on their non-scheduled days</u> (Note: May be required to work up to 12 hrs) but NO overtime on their regularly scheduled days.**	